

Project Manager

HALIFAX, NOVA SCOTIA



Want to be a part of a thriving company with exciting careers and a profoundly purpose-driven, values-based culture? The Macklan Group of Companies is looking for you!

We have an immediate opportunity at DORA Construction Ltd for a

Project Manager

Reporting to the VP of Construction, the Project Manager can expect to be managing various projects at a time. Working with light steel framing, wood framing, structural steel, historical restoration, concrete, and mass timber construction projects. Target markets include Multi Family Living Complexes, Tract and Custom Home Building, Prefabricated Onsite assembly, Community Buildings, and Retail Commercial Projects.

Position Responsibilities

**Including but not limited to:*

- Negotiating with vendors, suppliers and subcontractors.
- Creating, monitoring and updating project schedules, look ahead schedules, updating weekly progress plans and preparing monthly Project Reports.
- Reviewing and negotiating changes to scope of work, reviewing and managing claims for extra costs from Trade Contractors.
- Ensuring that the health and safety project plans are implemented.
- Coordinating the trades and contractors and ensuring that they are performing as required.
- Collaborate with design team and participate in construction coordination meetings.
- Shop drawing review and coordination.
- Maintaining all lines of project communications.
- Attend, run and minute all construction and coordination meetings.
- Understand and administer DORA's contract and subcontract agreements.
- Foster and enhance owner, architect, subcontractor and vendor relations.
- May work with Preconstruction team in development of project.
- Manage budget and financial reporting, interpret and analyze reports to ensure adherence to project budget.
- Manage and oversee field operation and engineering processes and procedures.
- Drive competencies to team on requirements for insurance, labor relations, and employee relations.
- Work with Accounting to initiate Pay Application process and follow up to ensure payment is received in a timely manner.
- Keep management informed on progress of project and budget through regularly scheduled Operation Review Meetings.

Job Requirements

The ideal candidate will meet the following requirements:

The following qualifications are just suggested guidelines. Personality, attitude and personal attributes are most critical to the success of the incumbent in this role.

- 10+ years' experience in construction as a Project Manager with a record of completing **full-cycle** construction projects.

Project Manager

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- Have a bachelor's in business, Civil Engineering or Construction Management or equivalent (MBA and M. Eng. Preferred).
- Possess thorough knowledge in designing and building mid to large-scale construction projects.
- Can read construction working drawings including and not limited to architectural, structural, mechanical, electrical and civil drawings.
- Have a thorough understanding of mid to high rise residential and commercial projects.
- Panelized Wood Walls/Floors & Mass Timber Experience an asset.
- Must have strong budgeting and scheduling skills and aptitude with scheduling software and project management software is a must. Procore training an asset.
- Have strong customer focus, organizational skills, emotional intelligence, and ability to manage through change.
- Have strong problem-solving skills.
- Demonstrated traditional and agile project management capabilities (leadership, influence, delegation, organization, facilitation, sprint planning & control).
- Solid understanding of project delivery models as well as expert knowledge of both agile and traditional project management principles and practices.
- Ability to communicate with leaders and decision makers with varying perspectives.

*Light travel may be required

Salary and Benefits

\$80,000- 110,000 depending on experience.

- Opportunities for professional development and advancement
- A collaborative and innovative work environment, with a flexible schedule
- Opportunity to work on diverse and exciting projects
- RRSP Matching
- Medical and Dental Benefits upon commencement of employment
- Paid time off, including 'DORA' day and summer work hours
- Company events and monthly birthday celebrations
- Paid Volunteer time
- Annual Health Spending account.

All applications are strictly confidential.

If you are interested in this rewarding career opportunity with us, please send your resume in confidence, to careers@doraconstruction.com

A group of companies, with a singular purpose. We build community.

The Macklan Group of Companies includes DORA Construction, EASTCUT Wood Building Solutions and SOMERLED Properties. Our combined expertise delivers better solutions for each client and every community we serve. Our passion for making a positive difference in the lives of Atlantic Canadians fuels our commitment to quality, affordable, lasting infrastructure. Our promise to future generations inspires our innovation in Net Zero, carbon-neutral designs.

The bedrock of our success is our deeply held values. We aim for excellence, continuously learning and growing. We act with integrity and accountability, building an environment of trust. We treat others as we want to be treated, supporting the well-being of our people and empowering safe, diverse, and inclusive teams.



Manufacturing

EASTCUT is leading an innovation revolution. We are harnessing the latest in offsite construction and manufacturing practices to produce energy efficient, eco-friendly building components and modular structures. We build high-quality, beautifully designed community infrastructure that delivers positive community impacts, *faster*.



Construction

DORA builds solid. From large commercial and residential projects to meticulous restorations, our 20-year track record as one of Atlantic Canada's top builders speaks for itself. We embrace innovative building technologies; project management excellence and client relationship focus so that every project contributes to stronger communities.



Development

SOMERLED houses our real estate, leasing and pre-construction capabilities. With a diverse portfolio of real estate assets, we focus on developing multi-residential communities, commercial properties, and managing long-term lease arrangements. Our deep expertise in preconstruction and planning contributes to smooth project operations across Macklan, from concept to completion.